



## HDFC STANDARD LIFE INSURANCE COMPANY LIMITED

Registered Office: 13th Floor, Lodha Excelus, Apollo Mills Compound, N M Joshi Marg, Mahalaxmi, Mumbai- 400 011

Tel: 022 6751 6666, Fax: 022 67516861

Corporate Identification Number: L65110MH2000PLC128245

Email: investor.service@hdfclife.com, Website: www.hdfclife.com

### POSTAL BALLOT FORM

Serial No. :

1. Name and Registered Address of the sole/ first named Member :

2. Name(s) of the joint Member(s) if any :

3. Registered Folio No./DP ID No./ Client ID No.\* :  
(\*Applicable to Members holding shares in dematerialized form)

4. Number of Equity Shares held as on November 23, 2018 :

I/We hereby exercise my/our vote in respect of the following Resolutions to be passed through Postal Ballot for the business stated in the Postal Ballot Notice dated November 22, 2018 of HDFC Standard Life Insurance Company Limited ("Company") by sending my/our assent or dissent to the said Resolutions by placing the tick (✓) mark in the appropriate box below:

| Resolution No | Resolutions  | No of Equity shares for which votes cast | I/We assent to the Resolution (FOR) | I/We dissent to the Resolution (AGAINST) |
|---------------|--|--|-------------------------------------|--|
| 1.            | Ordinary Resolution-Appointment of Ms Vibha Padalkar (DIN: 01682810) as the Managing Director & Chief Executive Officer of the Company   |  |                                     |  |
| 2.            | Ordinary Resolution-Appointment of Mr Suresh Badami (DIN: 08224871) as the Whole-Time Director of the Company (designated as Executive Director)   |  |                                     |  |
| 3.            | Special Resolution-Change of Name of the Company from "HDFC Standard Life Insurance Company Limited" to "HDFC Life Insurance Company Limited" and consequential alteration to Memorandum of Association and Articles of Association of the Company |  |                                     |  |

Place :

Date :

[Signature of the Member]

### ELECTRONIC VOTING PARTICULARS

The e-voting facility is available at the link <https://evoting.karvy.com>. The electronic voting particulars are set out as follows:

| EVEN<br>(Electronic Voting Event Number) | USER ID | PASSWORD/PIN |
|--|---------|--------------|
| 4364                                     |         |              |

#### Note:

- 1) Please read the instructions given in the Notes to the Postal Ballot Notice dated November 22, 2018 and also the instructions printed overleaf carefully before exercising the vote.
- 2) If the voting rights are exercised electronically, there is no need to use this Postal Ballot Form.

## INSTRUCTIONS

1. This Postal Ballot Form is provided for the benefit of Members who do not have access to e-voting facility.
2. A Member can opt for only one mode of voting, i.e. either through e-voting or by Postal Ballot Form. If a Member casts vote by both modes, then voting done through e-voting shall prevail and Postal Ballot Form shall be treated as invalid.
3. For detailed instructions on e-voting, please refer to the note no. 19 (B) to the Postal Ballot Notice.

### **Process and manner for Members opting to vote by using the Postal ballot Form**

1. A Member(s) desirous to exercise vote by Postal Ballot may complete this Postal Ballot Form (no other Form is permitted to be used for the purpose) and send it so as to reach the Scrutinizer, Mr Surjan Singh Rauthan, a Practising Company Secretary, Proprietor of S. S. Rauthan & Associates, Company Secretaries in the enclosed self-addressed postage prepaid envelope not later than 5.00 p.m. IST on Tuesday, January 1, 2019. Postal Ballot Form received after this date will be strictly treated as if the reply from such Member has not been received. Envelope containing Postal Ballot Form, if deposited in person or sent by courier at the expense of the Member(s) will also be accepted.
2. The Postal Ballot Form should be completed and signed by the Member (as per the specimen signature registered with the Company or furnished by National Securities Depository Limited (NSDL)/ Central Depository Services (India) Limited (CDSL), in respect of shares held in physical form or dematerialized form respectively. In case of joint holding, this Form must be completed and signed by the first named Member and in his/her absence, by any next named Member.
3. The vote should be cast in favour of or against by putting tick (✓) mark in the column provide for assent or dissent. Unsigned/ incomplete/ incorrect ticked Postal Ballot Form will be rejected.
4. The votes of a Member will be considered invalid if (i) it is not possible to determine, without any doubt, the assent or dissent of the Member, and/ or (ii) a competent authority has given directions in writing to the Company to freeze the voting rights of the Member, and/ or (iii) it is defaced or mutilated in such a way that its identity as a genuine form cannot be established; and/ or (iv) the Member has made any amendment to the resolution set out herein or imposed any condition while exercising his vote (v) A form other than one issued by the Company has been used, and/ or (vi) it has not been signed on behalf of the Member and/ or (vii) Signature on the postal ballot form doesn't match the specimen signature with the company and/ or (viii) neither assent nor dissent is mentioned and/ or (ix) the envelope containing the postal ballot form is received after the last date is prescribed and/ or (x) the postal ballot form, signed in a representative capacity, is not accompanied by a certified copy of the relevant specific authority.
5. In the case of shares held by Institutions, Companies, Trusts, Societies etc., the duly completed Postal Ballot Form should be accompanied by a certified copy of the board resolution/authorization together with the specimen signature(s) of the duly authorised signatories. A Member may sign the Form through an Attorney, in such case a copy of the Power of Attorney should be attached to the Postal Ballot Form. In case of electronic voting, document such as Board Resolution/authorisation together with the specimen signature should be e-mailed to scrutiniser at [ssrauthan@ssrgrroupondia.in](mailto:ssrauthan@ssrgrroupondia.in).
6. A Member seeking duplicate Postal Ballot Form can write to the Company at its registered office or send an email to [investor.service@hdfclife.com](mailto:investor.service@hdfclife.com) or download the Postal Ballot Form from the Company's website, <https://www.hdfclife.com> or from the website of Karvy Fintech Private Limited, <https://evoting.karvy.com>. However, the duly filled in duplicate Postal Ballot Form should reach to the Scrutinizer not later than 5.00 p.m. IST on Tuesday, January 1, 2019.
7. The exercise of vote through Postal Ballot is not permitted through a proxy.
8. Voting rights shall be reckoned on the paid up value of the equity shares registered in the name(s) of the Member(s)/ list of beneficial owners as received from NSDL/ CDSL on the cut-off date i.e. Friday, November 23, 2018.
9. Members are requested not to send any other papers along with the Postal Ballot Form in the enclosed self addressed postage prepaid envelope. If any other papers are found the same will be destroyed by the scrutinizer.
10. There will be one Postal Ballot Form for every Folio/Client ID irrespective of the number of joint Members.
11. The Scrutinizer's decision on the validity of a Postal Ballot Form will be final.